

**NORCHESTER MAINTENANCE FUND
Board of Directors Meeting Minutes**

Date: May 10, 2016
Time: 7:30 PM
Location: Norchester Clubhouse, 13439 Jones Road, Houston, TX 77479

Board Members Present: Ron Jeffers, Sylvia McMillan, Kathy Reagle, Reeves "Rip" Taylor

Board Members Absent: None

Member of Management Present: Christopher Horwitz, Community Manager

Homeowner(s) Present: There were 35 homeowners present.

1. **Call to Order:** President Ron Jeffers called the meeting to order at 7:30 PM and thanked everyone for attending the meeting.
2. **Review and Approve Board Meeting Minutes:** No minutes to approve, as no meeting was held in April due not having a quorum. Ron Jeffers and Kathy Reagle were present for April's meeting. Sylvia McMillan and Reeves "Rip" Taylor were absent.
3. **Committee Reports:**
 - a. Finance: Ron Jeffers provided an update that Norchester had \$278,673 net income. He also stated that \$1,272 was toward the principal of the bank loan.
 - b. Communication: No updates to report.
 - c. By-Laws: No updates to report.
 - d. Landscape: Kathy Reagle gave an update on landscaping, and mosquito spraying.
 - e. Architectural (ARC): Glenn Land gave an ACC update. He stated 5 ACC requests were received and approved by the committee. 3 for roofs, 1 patio, and 1 solar panel.
4. **Old/New Business**
 - a. Ron Jeffers stated the pool renovation was complete, but there are a few touch-up items that need to be addressed.
 - b. Ron Jeffers stated that the Board of Directors have identified 3 homeowners to interview for the vacant Board position. The Board will interview: Derek Stahlhut, Kim Smith, and Chad Wieberg.
5. **Homeowner Forum** – Several homeowners expressed their concerns on various topics.
6. **Adjournment of Open Session:**

Being no further business to discuss the meeting was adjourned at 8:25 PM.

Ms. Kathy Reagle, as Secretary OR authorized Board member

Date