

Income and Expense Trend Report Norchester Maintenance Fund Operating

As of September 30, 2016

Account Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Full Year	Total
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Actual	Budget
Income														
4000 - Residential Assessments	0	0	276,050	0	(160,950)	23,000	23,000	23,000	23,000	0	0	0	207,100	276,000
4005 - Community Service Fee	0	0	36,821	0	0	0	0	0	0	0	0	0	36,821	36,800
4225 - Key Fees	0	0	0	0	0	0	0	0	25	0	0	0	25	0
4250 - Pool Fees	0	0	0	0	0	0	0	0	30	0	0	0	30	0
4260 - Resale Processing Fees	0	0	50	0	0	0	0	0	0	0	0	0	50	0
4275 - Non-Resident Membership	0	0	0	0	200	0	1,790	0	6,010	0	0	0	8,000	0
4295 - Donations	0	0	0	6,850	0	0	0	0	0	0	0	0	6,850	0
4400 - Room Rental Fees	0	0	0	0	1,350	0	0	750	710	0	0	0	2,810	0
4700 - Collection Processing Fees	0	0	(32)	0	0	0	0	0	0	0	0	0	(32)	0
4710 - Late Fees & Interest	0	0	1,098	0	1,033	1,011	964	916	7	0	0	0	5,028	2,000
4720 - Legal Reimbursements	0	0	607	0	0	0	0	0	0	0	0	0	607	0
4835 - Miscellaneous Income	0	0	970	0	0	0	770	0	105	0	0	0	1,845	4,300
4900 - Interest Earned - Operating Account	0	0	55	0	0	0	45	0	0	0	0	0	100	0
Total Income	0	0	315,618	6,850	(158,367)	24,011	26,569	24,666	29,887	0	0	0	269,234	319,100
Total Income	0	0	315,618	6,850	(158,367)	24,011	26,569	24,666	29,887	0	0	0	269,234	319,100
Administrative														
5000 - General Administrative	0	0	195	0	7	119	4	8	0	0	0	0	333	0
5005 - Application/Processing	0	0	0	0	0	0	0	0	0	0	0	0	0	904
5015 - Bank Charges	0	0	543	0	0	0	0	24	0	0	0	0	567	124
5025 - Billing/Collections	0	0	0	0	0	0	0	0	0	0	0	0	0	8,684
5030 - Coupon Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	3,123
5060 - Interest Incurred	0	0	3,386	0	0	0	0	0	0	0	0	0	3,386	0
5075 - Meeting Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	1,644
5090 - Office Supplies	0	0	0	0	0	408	2	1	0	0	0	0	411	232
5095 - Payroll Services	0	0	0	0	0	0	(3)	0	0	0	0	0	(3)	0
5100 - Records Storage	0	0	0	0	0	0	0	0	0	0	0	0	0	425
5115 - Web Site Maintenance	0	0	751	0	0	0	0	0	0	0	0	0	751	1,044
5195 - Other Administrative Services	0	0	2	0	5	175	162	0	125	0	0	0	470	438
5205 - Activity Charges	0	0	0	0	0	0	0	0	0	0	0	0	0	526
5210 - Printing & Copying	0	0	13	0	16	244	114	105	0	0	0	0	492	2,139

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Administrative																
5215 - Postage	0	0	0	0	0	379	8	5	0	0	0	0	0	392	0	0
5220 - Courier Service	0	0	0	0	0	233	0	35	0	0	0	0	0	267	0	0
5225 - Newsletter Services	0	0	781	0	505	0	0	0	253	0	0	0	0	1,539	2,404	0
5302 - Administrative Salaries	0	0	0	0	1,236	0	0	0	0	0	0	0	0	1,236	0	0
5304 - Maintenance Salaries	0	0	0	0	0	0	86	0	0	0	0	0	0	86	0	0
5306 - Manager/Assistant Manager Salarie	0	0	0	0	0	926	0	2,258	0	0	0	0	0	3,185	0	0
5318 - Pool Salaries	0	0	0	0	0	0	0	2,527	0	0	0	0	0	2,527	0	0
5340 - Payroll Taxes	0	0	0	0	0	8,298	9,414	(3,462)	2,948	0	0	0	0	17,198	0	0
5385 - Payroll Taxes-401K	0	0	0	0	0	1,727	3,789	(957)	589	0	0	0	0	5,148	0	0
5399 - Payroll Expense Other	0	0	0	0	0	0	81	86	0	0	0	0	0	168	0	0
Total Administrative	0	0	5,672	0	1,769	12,509	13,659	630	3,915	0	0	0	0	38,153	21,687	0
Insurance																
5400 - Insurance Premiums	0	0	0	0	1,186	1,186	1,186	1,186	1,058	0	0	0	0	5,803	20,686	0
5415 - D&O Insurance Premiums	0	0	0	0	344	344	344	344	344	0	0	0	0	1,720	2,715	0
5470 - Other Insurance Premiums	0	0	0	0	517	517	517	517	(679)	0	0	0	0	1,389	2,200	0
Total Insurance	0	0	0	0	2,047	2,047	2,047	2,047	723	0	0	0	0	8,911	25,601	0
Utilities																
6000 - Electric Service	0	0	11,511	2,500	3,208	4,130	6,233	6,693	3,540	0	0	0	0	37,815	30,929	0
6005 - Gas Service	0	0	0	0	0	0	72	0	0	0	0	0	0	72	0	0
6025 - Water Service	0	0	1,086	29	2,708	1,160	1,200	555	455	0	0	0	0	7,193	8,732	0
6030 - Sewer Service	0	0	0	0	0	45	0	0	0	0	0	0	0	45	0	0
6040 - Bundled Telecom Services	0	0	0	0	0	98	0	0	0	0	0	0	0	98	0	0
6045 - Cable Service	0	0	0	0	0	0	0	285	89	0	0	0	0	374	0	0
6050 - Telephone Service	0	0	0	0	329	472	70	99	175	0	0	0	0	1,145	305	0
Total Utilities	0	0	12,598	2,529	6,245	5,905	7,575	7,632	4,259	0	0	0	0	46,743	39,966	0
Landscaping																
6100 - Grounds & Landscaping - Contract	0	0	9,696	3,232	3,232	2,442	4,000	2,464	3,232	0	0	0	0	28,299	38,750	0
6110 - Landscape Replacement & Installati	0	0	150	0	600	0	0	0	0	0	0	0	0	750	705	0
6140 - Force Mow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	206	0

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Landscaping														
6145 - Mulch	0	0	0	0	0	0	0	0	0	0	0	0	0	1,668
6160 - Tree Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	206
6165 - Tree Removal	0	0	0	0	0	0	0	40	0	0	0	0	40	0
6200 - Irrigation Repair & Maintenance	0	0	160	0	0	30	0	1,337	111	0	0	0	1,638	12,000
Total Landscaping	0	0	10,006	3,232	3,832	2,472	4,000	3,841	3,343	0	0	0	30,726	53,535
Contracted Services														
6434 - Pest Control	0	0	0	0	0	0	0	195	720	0	0	0	915	0
6440 - Safety & Security	0	0	5,746	50	(50)	0	51	51	51	0	0	0	5,899	12,497
Total Contracted Services	0	0	5,746	50	(50)	0	51	246	771	0	0	0	6,814	12,497
Repair & Maintenance														
6525 - Clubhouse Repair & Maintenance	0	0	0	0	0	460	20	0	0	0	0	0	480	0
6545 - Electrical Supplies/Repair & Maint	0	0	0	0	0	0	0	0	0	0	0	0	0	1,399
6600 - General Repair & Maintenance	0	0	0	0	500	0	0	0	0	0	0	0	500	156
6645 - Locks & Keys Repair & Maintenance	0	0	147	0	0	0	0	0	0	0	0	0	147	0
6690 - Pest Control Supply/Repair & Maint	0	0	85	0	0	120	1,300	893	0	0	0	0	2,398	245
6700 - Pool Supplies/Repair & Maintenance	0	0	0	54,525	55,887	2,650	754	0	0	0	0	0	113,816	0
6795 - Other Supplies/Repair & Maintenance	0	0	0	0	0	62	0	0	109	0	0	0	171	0
Total Repair & Maintenance	0	0	232	54,525	56,387	3,292	2,074	893	109	0	0	0	117,512	1,800
Professional Services														
7000 - Audit & Tax Services	0	0	180	0	0	0	0	0	0	0	0	0	180	2,000
7005 - Consulting Services	0	0	220	0	0	0	0	0	0	0	0	0	220	0
7020 - Legal Services	0	0	3,034	0	0	0	0	0	0	0	0	0	3,034	0
7025 - Legal Services - Collections	0	0	954	0	0	0	0	0	0	0	0	0	954	1,501
7030 - Legal Services - General Counsel	0	0	0	0	0	0	0	0	0	0	0	0	0	959
7035 - Legal Services - Deed Restrictions	0	0	969	0	0	0	0	0	0	0	0	0	969	4,706
7040 - Management Fees	0	0	6,830	2,220	2,220	2,220	2,220	2,220	2,220	0	0	0	20,150	26,000
Total Professional Services	0	0	12,187	2,220	2,220	2,220	2,220	2,220	2,220	0	0	0	25,507	35,166
Reserve Expenses														
9884 - Irrigation Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	8,000

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Reserve Expenses														
9924 - Pools & Spas Expenses	0	0	0	0	0	6,850	0	0	0	0	0	0	6,850	0
Total Reserve Expenses	0	0	0	0	0	6,850	0	0	0	0	0	0	6,850	8,000
Total Expense	0	0	46,441	62,556	72,450	35,295	31,625	17,509	15,339	0	0	0	281,216	198,252
Total Operating	0	0	269,178	(55,706)	(230,817)	(11,285)	(5,056)	7,157	14,547	0	0	0	(11,982)	120,848